

## Additional safety measures in schools

Please take note special activities held on school premises outside normal business hours are excluded from our Standard Fire Emergency Response Plan.

In order for the fire department to plan the appropriate emergency response in case of an emergency while a special event, such as dance, sleepover or other gathering, is being held in the evening or at night, on your premises, we would appreciate you informed us **at least 72 hours in advance** by completing the following form below. Please note additional safety measures **could be required** prior to any event being held, to ensure the safety of all participants (E.g.: installing temporary smoke detectors during a sleepover).

For any question pertaining to fire prevention, contact tFire Prevention Captain, Martin Tanguay by phone at (450) 424-1114 or e-mail at [mtanguay@ville.saint-lazare.qc.ca](mailto:mtanguay@ville.saint-lazare.qc.ca).

<b>School name:</b>	_____
<b>School address:</b>	_____
<b>Date of the event:</b>	_____
<b>Time of the event:</b>	_____
	(E.g.: from 7 p.m. to 8 a.m. the next day)
<b>Event description:</b>	_____
	(E.g.: dance, sleepover, etc.)
<b>Event location:</b>	_____
	(E.g.: inside, outside, gymnasium, etc.)
<b>Number of participants:</b>	_____
<b>Contact person:</b>	_____
<b>Contact phone n°:</b>	_____

SEND