

Day Camp ABC

3-4 years old program

June 28 to August 13, 2010. Two half-says per week.

Group A: Monday, 9 a.m. to noon and Wednesday, 1 p.m. to 4 p.m.

Group B: Monday, 1 p.m. to 4 p.m. and Wednesday, 9 a.m. to noon

Daycare for 5 to 13 years old

There will be a person in charge for each day camp daycare service. This person will be in responsible of head count. Furthermore, when you pick up your child, we will ask that you sign a sheet to help us better manage the daycare service. If someone, other than the person usually responsible, must pick-up your child, you must provide the daycare counselor with a written notice on that morning. This allows us to better manage the daycare and maximize safety.

Opening and closing hours

The service will be open from 6:30 a.m. to 9 a.m. and from 4 p.m. to 6 p.m. Parents who pick up their children after 6 p.m. will be subject to a fine of \$5 per 15 minute interval.

\$7 per day per child (morning and afternoon)

\$5 for a period (morning or afternoon)

Tickets

We will issue tickets for daycare for parents who do not know their shedule in advance. These tickets can be used in emergency case for daycare. We will sell these tickets all summer long at the Service des loisirs (1301 Rue du Bois) only. Unused tickets are non refundable.

Communication

To reduce paper, we will contact you by email. Consult them regularly. Look for calendars posted in each school.

Outings

Important notice

- Children (wearing their T-shirt) must come to their respective day camp.
- In case of rain, outings outside Saint-Lazare may be postponed to the following day (see outings section of website). In such circumstances, regular activities take place.
- Youngsters not participating at the outings can stay at their respective camp for regular animation.
- Outings are not refundable.

Refund policy

Day camp registration fees will not be refunded after June 28, 2010.

Outings and any unused portion of the daycare service is non-refundable except for medical reasons with official documentation.

Rules

- Respect other children and staff members
- Do not run on premises or during trips and travel
- Do not loiter in bathrooms
- Identify all of your children's clothes
- Have an appropriate language and avoid indecent words
- Stay with your group at all times
- Have respect for goods and equipments
- No fighting will be tolerated, a disciplinary warning may be issued
- Food sharing is forbidden to prevent food allergies
- Nuts and peanut butter are forbidden as part of your menus
- During outings, the day camp T-shirt must be worn
- Discriminatory remarks against other children or staff members will not be tolerated;

Rules (Contd)

- Children found with head lice will be returned home for treatment and will only be readmitted 24 hours following the treatment;
- A child will not be authorized to leave the day camp during the day (lunch at home or at the restaurant) unless he/she has a written permission signed by his/her parent. The following behaviours will not be tolerated:
- Extortion
- Intimidation
- Vandalism
- Sexist or racist remarks
- Disregard for other children and staff members

Disciplinary measures for youngsters

In case of misbehaviour and/or disregard for rules, here are the steps management will follow:

1. Verbal warning to the child and the parent the night following the event (this warning will also be logged in the counsellor's notebook)
2. A written letter will be given to parents and the recreation department's coordinator to inform them of the child's behaviour
3. Temporary suspension of the child for a period determined by the coordinator
4. Dismissal from the day camp for the rest of the season

Special Activities

Parents will be informed of special activities through the attached calendar. We will keep you posted by email of any other special activity.

Special Dinner

We will hold special dinner every Friday to the Day Camp participants at no extra cost. All meals included juice and a dessert. Please note your child should bring 2 snacks and a water bottle for the day. Meals are indicated on the calendar (if your child does not like one of the meal, please insure you provide him/her a lunch).

Swimming at Camping Lac des Cèdres

Children who do not participate in this activity must stay home. In case of rain, children will stay at the schools and participate in their regular day camp activities. Swimming days are not postponed.

Youngster can buy reasonably priced lunches at the camping. Every week, a special menu is offered as well as regular items. Please inform the counsellor should you give money to your child and wish for your child to buy a lunch at the camping.

T-Shirt

The day camp T-shirt is yellow. Children will receive their t-shirt in the first week of camp. The day camp T-shirt must be worn on all outings. For security reasons, a child who does not have his/her T-shirt will not be allowed to go on the outing. Additional T-shirts (\$10) are available for purchase.

Additional information

450 424-2999 ext. 224

